



COUNCIL

Wednesday, September 21, 2011

MINUTES

Present:

K. Voycey, Chair	B. Dowson	J. Leznoff
F. Bari	L. Duffield	M. Lim-Serrano
A. Bianchi	A. Edwardson	J. Macknight
J. Bald	C. Egerton	D. Mattina
Y. Blackwood	M. Fletcher	A. Patel
D. Bockman	J. Gajasan	J. Powell
L. Bracken	M. Hogard	M. Seawright
A. Cheese	E. Kerr	M. Sloan
J. Coutts	D. Kimberley	M. Tuomi
D. Curry	J. King	A. Verrier

Regrets:

J. Bald	N. Florent	Y. Ramlall
G. Cucchi	S. Leduc	N. Sears
O. Farouk	M. Marques	A. Wills

AGENDA The agenda for the Council meeting of September 21, 2011 had been circulated.

MOTION 1 Moved by L. Bracken, seconded by M. Lim-Serrano,
That the agenda be accepted.

CARRIED

MINUTES Minutes of the last meeting of the 2010-2011 Council and the first meeting of the 2011-2012 Council had been circulated.

MOTION 2 Moved by B. Dowson, seconded by A. Patel,

That the minutes of the last meeting of the 2010-2011 Council be approved as circulated.

CARRIED

MOTION 3 Moved by A. Verrier, seconded by A. Cheese,

That the minutes of the first meeting of the 2011-2012 Council be approved as circulated.

CARRIED

EVALUATION A summary of the evaluation of the June 2011 Council meeting had been circulated.

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FEES BY-LAW

In June, Council had approved amendments to By-Law No. 2: Fees related to applicants, reinstatement, examinations and method of payment. The proposed By-Law amendments had been circulated for the required 60 days and Council received notice of the proposed By-Law change and a summary report of feedback.

K. Voycey reminded Council that a 2/3 majority is required for a By-Law amendment to be approved.

MOTION 4

Moved by L. Duffield, seconded by M. Hogard,

That Council approve amendments to By-Law No. 2: Fees as they appear in attachment 1 to the briefing note, to come into effect on January 1, 2012.

CARRIED

ELECTIONS

Council was reminded that, as part of implementing the College's Strategic Plan, the College has been shifting processes to the web. Last year, it became a requirement that members renew on line. Beginning with the 2012 Council elections, the College will post candidate information and the results of the election on the web site. To implement this change, the College's By-Laws need to be amended. Council had received notice of the proposed By-Law change.

Council members supported the shift of election materials to the web site. There was discussion about an electronic version of *The Standard*. A. Coghlan reminded Council that the College is currently developing a five-year plan to implement our IT strategy and more information will be forthcoming.

MOTION 5

Moved by D. Mattina, seconded by J. Coutts,

That Article 53.12 and 53.27 from By-Law 1: General regarding the Council election be revised as follows:

53.12 The Executive Director shall advise each eligible candidate that he or she has an opportunity to have ~~included with the ballot~~ ***posted on the College's web site*** a candidate information page so long as the candidate provides to the Executive Director the information in a form consistent with the guidelines set by the Executive Director and on or before the deadline established by the Executive Director.

53.27 The College shall notify its members of the results of all elections by publication of those results ~~in *The Standard*~~ ***on the College's web site*** or in such manner as Council may direct.

CARRIED

**NP PRACTICE
STANDARD**

R. Jabbour highlighted the proposed changes to the Nurse Practitioner (NP) Practice Standard.

Questions were asked about the evolution of the NP role and expectations for NPs related to client records.

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Moved by M. Hogard, seconded by A. Bianchi,

That Council approve the Nurse Practitioner Practice Standard as it appears in Attachment 1 to the briefing note.

CARRIED

**EXECUTIVE
DIRECTOR
UPDATE**

P. Reinhart highlighted the activities of the Corporate Service Department. He noted that the theme for his presentation this year mirrors that of 2010 – increasing volume.

There was discussion about environmental and cost saving options related to alternative power and delivery of Council and committee briefing materials.

A. Coghlan updated Council on amendments to the *Nursing Act* and the General Regulation related to controlled acts for Nursing Practitioners. She noted that as of October 1st, the Council structure will include a range, rather than a set number, of public members. Title protection has been amended to include the title Nurse Practitioner and remove the exemption for the title Graduate Nurse.

A. Coghlan highlighted the issues related to the amendment of the controlled acts to include dispensing for RNs and RPNs. She noted that staff are reviewing options to facilitate safe dispensing by RNs and RPNs.

A Coghlan highlighted two recent cases where illegal practitioners were prosecuted. In one instance, the College prepared a victim impact statement. She cited this as an example of sharing College knowledge – informing the court and the public of the threats to public safety and to the credibility of the regulator posed by illegal practitioners.

A. Coghlan highlighted examples of recent international and national collaborative activities. Council was reminded of the College's role as a founding member of the Canadian Council of Registered Nurse Regulators (CCRNR). Council was informed that the first national initiative of the CCRNR is issuance of a request for proposal to provide a computerized entry to practice examination. This initiative will provide future applicants with a state of the art entry examination that is available at any time, enhancing timely access to the profession for qualified applicants.

Provincially, as a result of the College's outreach to provincial nursing organizations, the College and the other provincial nursing organizations will be collaborating on developing a program to support nurses with substance abuse and/or mental health disorders to regain health and return to safe practice.

There was discussion about the controlled act of dispensing as it relates to RNs and RPNs. At this time, RNs and RPNs can dispense through delegation. It was reiterated that the College will be exploring how to assure safeguards are in place prior to the proclamation of dispensing as a controlled act for RNs and RPNs.

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There was discussion about Council members speaking to groups. Council has approved Guidelines for Council members speaking to groups that clarify appropriate roles. Council members are not expected to speak to groups and may refer requests to the College. Due to resource limitations, the College cannot accept all invitations and accepts based on specific criteria. There are a variety of alternative resources available to nurses across the province such as teleconferences, practice advice and learning modules.

EXECUTIVE

Minutes of the Executive Committee meetings July 20, 2011 and September 1, 2011 had been circulated. K. Voycey highlighted the Executive's discussion regarding the minutes of closed Council sessions. He informed Council that By-Law revisions will be presented to Council in December.

**FINANCE
COMMITTEE**

M. Seawright highlighted the report of the Finance Committee meeting of September 1, 2011.

Based on input at the June Council meeting, the Finance Committee recommended an amendment to its Terms of Reference.

MOTION 7

Moved by M. Seawright, seconded by M. Tuomi,

That the proposed revised Terms of Reference for the Finance Committee, as attached to the report, be approved.

CARRIED

M. Seawright highlighted the unaudited financial statements for the seven-months ended July 31, 2011. She noted that there is a positive year to date variance from budget of approximately \$176,131.

MOTION 8

Moved by M. Seawright, seconded by D. Bockman,

That the unaudited financial statements for the seven months ended July 31, 2011 be accepted.

CARRIED

**EXECUTIVE
APPOINTMENT**

The Election and Appointments Committee recommended that F. Bari be appointed to fill the vacancy on the Executive and Inquiries, Complaints and Reports committees.

MOTION 9

Moved by J. King, seconded by M. Hogard,

That F. Bari be appointed to the Executive and Inquiries, Complaints and Reports committees until June of 2012.

CARRIED

VACANCIES

The resignation of J. Powell resulted in vacancies on Council and two committees.

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In accordance with By-Laws, the Election and Appointments Committee is making a recommendation regarding the Council vacancy in the Central Western district.

MOTION 10

Moved by A. Cheese, seconded by A. Patel,

That the RN Council member position from the Central Western district remain vacant until filled through the 2012 election of Council members.

CARRIED

In accordance with By-Laws, the Executive Committee appointed a member to fill the vacancy on the Discipline Committee.

MOTION 11

Moved by A. Verrier, seconded by M. Lim-Serrano,

That the appointment of M. Fletcher to the Discipline Committee until June of 2012 be confirmed.

CARRIED

The Executive also filled the vacancy on the Election and Appointments Committee.

MOTION 12

Moved by D. Curry, seconded by L. Bracken,

That the appointment of N. Sears to the 2011-2012 Election and Appointments Committee be confirmed.

CARRIED

OTHER ITEMS

A Council member requested an orientation to reading financial statements.

NEXT MEETING

The next Council meeting will be December 8, 2011.

CONCLUSION

At 11:00 a.m., it was,

MOTION 13

Moved by J. Leznoff, seconded by L. Duffield,

That Council conclude.

CARRIED

Chair