



**COUNCIL**

**September 26, 2007**

**MINUTES**

Present:

M.A. Murray, Chair	R. Fife	M. McGinn
J. Bald	N. Florent	L. McInerney
F. Bari	C. Genereux	A. McKenzie
L. Bracken	R. Graham	D. Norling
S. Brewer	L. Harrington	L. O’Hearn-Grant
D. Brown	G. Hayward	C. Ritchie
F. Cole	T. Holland	M.L. Sivilia
K. Cook	H. Kabbashy	P. Stewart
G. Cucchi	S. Kennedy	S. Trubyk
J. Dobie	J. King	R. Woods
B. Dowson	M. Lim-Serrano	C. Zanchetta
G. Fieber		

Regrets:

D. Bockman	S. Padda	S. Pendock
G. Isgro-Topping		

Staff:

A. Coghlan	J. Hofbauer, Recorder	P. Reinhart
H. Campbell	K. McGovern	C. Stanford

**AGENDA**                      The agenda had been circulated.

**MOTION 1**                      Moved by B. Dowson, seconded by R. Fife,  
  
That the agenda for the Council meeting of September 26, 2007 be approved.  
  
CARRIED

**RULES OF ORDER**              An education session on the rules of order was held.

**MINUTES**                      Minutes of the last meeting of the current Council, June 7, 2007, had been circulated.

**MOTION 2**                      Moved by F. Bari, seconded by R. Fife,  
  
That the minutes of the Council meeting of June 7, 2007 be approved as circulated.  
  
CARRIED

**COUNCIL MINUTES – September 26, 2007**

Minutes of the first meeting of the newly constituted Council, held June 8, 2007 had been circulated.

**MOTION 3**

Moved by J. King, seconded by L. McInerney,

That the minutes of the Council meeting of June 8, 2007 be approved as circulated.

CARRIED

**EVALUATION**

The summary evaluation of the June Council meeting had been circulated. Given the range of comments on health human resource planning, A. Coghlan will profile the College's role and initiatives related to health human resource planning as part of the Executive Director's update.

**REGULATED HEALTH  
PROFESSION ACT  
AMENDMENTS**

A. Coghlan presented an overview of the impact of the *Health System Improvements Act* on the *Regulated Health Professions Act*.

There was a question about whether there has been any discussion about opening the *Public Hospitals Act*. Council was informed that the Minister has sent referrals to the Health Professions Regulatory Advisory Council (HPRAC) about Nurse Practitioners and inter-professional collaboration. During the consultation on these referrals, HPRAC will be hearing from members of health professions about the need for changes to the *Public Hospitals Act*.

**STRATEGIC PLAN  
UPDATE REPORT**

A. Coghlan presented an update on the Strategic Plan for the period January 1, 2005 to September 2007; including evidence that confirms that the College's strategic directions remain appropriate.

There was discussion about the outreach program and the need to support nurses in understanding the College's role to act in the public's interest. The results of the recent membership survey reflect that nurses believe the College is protecting the public and supporting nurses in practice.

There was also discussion about inter-professional practice. One of the new objects introduced in the *Health System Improvements Act* will require health regulatory colleges to *promote inter-professional collaboration with other health profession colleges*.

**STRATEGIC TIMING  
FOR STRATEGIC  
PLANNING**

The Executive is recommending extension of the current Strategic Plan through the end of 2010 for the following reasons:

- the need to focus on changes required to meet the amendments to the *Regulated Health Professions Act*; and
- the evidence presented that the Strategic Objectives continue to be relevant.

Maintaining the current objectives through 2010 will allow for the College to start planning in 2010, with final Council approval of a new plan in December 2010.

**COUNCIL MINUTES – September 26, 2007**

It was suggested that the College will be in a better position to undertake strategic planning once the full implications of the legislative amendments are clear.

**MOTION 4**

Moved by J. King, seconded by A. McKenzie,

That the 2005-2010 Strategic Plan be extended to the end of 2010.

CARRIED

**NURSE PRACTITIONER  
IMPLEMENTATION**

C. Zanchetta declared a conflict of interest and left the meeting.

C. Vigar provided an overview on the progress to date with respect to expanding the extended class to include nurse practitioner specialties. The College is following the same model as was used with the Primary Health Care Nurse Practitioners – articulating the education required, approving programs, and establishing examinations for entry to practice. Throughout the process, the College has consulted extensively, including focus groups with nurse practitioners in practice, educators, employers, other regulatory bodies and professional associations.

After passage of the registration regulation related to the extended class, the College communicated extensively with nurse practitioners, employers and educators. All nurse practitioners have received individual letters explaining the changes and plans for the future.

There was discussion about implementation of the Nurse Practitioner - Anaesthesia role. It was identified that there is currently no well defined role for this specialty in Ontario.

**PROGRAM APPROVAL – ONTARIO**

The registration regulation amendment related to the expansion of the extended class requires that the applicant graduate from a nurse practitioner program that was approved by Council at the time of graduation.

Approval of nurse practitioner programs will be an ongoing role for Council. D. Allen and L. Chapman presented the process used by the Ontario Council of Graduate Studies (OCGS) to appraise programs.

**MOTION 5**

Moved by K. Cook, seconded by M. L. Sivilia

That Council use Ontario Council of Graduate Studies (OCGS) program appraisal information as the basis to approve graduate nurse practitioner programs in Ontario.

CARRIED

Council reviewed recommendations for approval of Ontario graduate nurse practitioner programs, based on the appraisal information of the Ontario Council of Graduate Studies.

**COUNCIL MINUTES – September 26, 2007****MOTION 6**

Moved by R. Woods, seconded by R. Fife,

That Council approve the following Ontario graduate nurse practitioner programs for seven years, until September 2014 for:

**NP-Paediatic(s) Specialty Certificate:**

- University of Toronto-Masters of Nursing Acute Care Nurse Practitioner Child Program;
- University of Toronto-Post Masters of Nurse Practitioner Child Program; and
- McMaster University Diploma Program, Advanced Neonatal Nursing.

**NP-Adult Specialty Certificate:**

- University of Toronto-Masters of Nursing Acute Care Practitioner Adult Program; and
- University of Toronto-Post Masters of Nurse Practitioner Adult Program.

CARRIED

**PROGRAM APPROVAL – CANADIAN PROGRAMS**

The Registration Committee approved elements to be used to assess Nurse Practitioner programs in other Canadian jurisdictions. The elements are evidence based and were prepared to ensure a consistent and rigorous process for program assessment. Council received a detailed analysis of all programs in relation to the elements.

**MOTION 7**

Moved by M. McGinn, seconded by D. Brown,

That Council approve the following Canadian programs for the Nurse Practitioner - Primary Health Care specialty certificate:

- Athabasca University: Post-Masters Nurse Practitioner Program;
- Aurora College: Primary Health Care Nurse Practitioner Program;
- Saskatchewan Institute of Applied Science and Technology: Primary Care Nurse Practitioner Program;
- University of British Columbia: Family Nurse Practitioner Program;
- University of Calgary: Master of Nursing: Nurse Practitioner, Adult Acute Care Program;
- University of Calgary: Post Masters Nurse Practitioner Diploma, Nurse Practitioner, Adult Acute Care Program;
- University of Manitoba: Nurse Practitioner Program;
- University of New Brunswick: Nurse Practitioner Program;
- University of Northern British Columbia: Master of Science in Nursing, Family Nurse Practitioner Program; and
- University of Victoria: Master of Nursing, Nurse Practitioner Stream.

CARRIED

**COUNCIL MINUTES – September 26, 2007****MOTION 8**

Moved by H. Kabbashy, seconded by L. McInerney,

That Council approve the following Canadian programs for the Nurse Practitioner - Adult specialty certificate:

- British Columbia Institute of Technology: Nurse Practitioner, Adult Program;
- Dalhousie University: Master of Nursing, Nurse Practitioner, Adult Program;
- Memorial University: Master of Nursing, Nurse Practitioner, Adult Acute Care Program;
- Memorial University: Post Masters Nurse Practitioner Diploma, Adult Acute Care Program;
- Université de Laval: Nurse Practitioner Cardiology Program; and
- Université de Laval: Nurse Practitioner Nephrology Program.

CARRIED

**MOTION 9**

Moved by S. Brewer, seconded by K. Cook,

That Council approve the following Canadian programs for the Nurse Practitioner - Paediatrics specialty certificate:

- Dalhousie University: Master of Nursing, Nurse Practitioner, Neonatal Program;
- University of Alberta: Individual/family Health Nursing, Acute Care Nurse Practitioner, Child Program; and
- University of Alberta: Individual/family Health Nursing, Acute Care Nurse Practitioner, Neonatal Program.

CARRIED

Under the regulations, applicants who have programs from outside of Canada will be individually assessed by the Registration Committee.

**NURSE PRACTITIONER  
EXAMINATION**

E. Johnston highlighted the elements against which examinations for entry to practice into the extended class were assessed. Given that examinations change over time, there is a timeframe for approval based on the last time there was substantive change to the examination.

**MOTION 10**

Moved by L. Bracken, seconded by G. Fieber,

That Council approve the following examinations for registration in the Extended Class:

- the Canadian Nurses Association: Canadian Nurse Practitioner Examination for the Nurse Practitioner - Primary Health Care specialty certificate (writes from 2005 and onward);
- the American Nurses Credentialing Centre: Adult Nurse Practitioner Examination for the Nurse Practitioner - Adult specialty certificate (writes from 2002 and onward);
- the American Nurses Credentialing Centre: Pediatric Nurse Practitioner Examination for the Nurse Practitioner - Paediatrics specialty certificate (writes from 2002 and onward);

**COUNCIL MINUTES – September 26, 2007**

- the Paediatric Nursing Certification Board: Pediatric Nurse Practitioner Primary Care Certification Examination for the Nurse Practitioner - Paediatrics specialty certificate (writes from 2000 and onward); and
- the National Certification Corporation: Neonatal Nurse Practitioner Certification Examination for the Nurse Practitioner - Paediatrics specialty certificate (writes from 2005 and onward).

CARRIED

There was some discussion about whether the neonatal examination was too narrow in content for a pediatric specialty. It was clarified that all examinations assess the core competencies.

Council was also informed that there is a move towards a Canadian examination but it is not available at this time.

**FEES BY-LAW**

M. A. Murray reminded Council of the rationale for the Fees By-Law amendments recommended by the Finance Committee. The proposed By-Law amendments establish consistency in the approach to setting fees across all classes and all categories of members. At this time, Council is reviewing the proposed amendments in the context of the feedback from members and also in the context of what is in the organization's best interest in fulfilling its mandate.

There was some discussion about a number of options, including a phased-in increase. It was identified that a strong majority of the respondents to the proposed amendments supported the increase and the philosophy of cost recovery for examination fees.

**MOTION 11**

Moved by R. Woods, seconded by L. McNerney,

That Council approve the amendments to By-Law 2: Fees related to the Extended Class, as set out in Attachment 2 to the briefing note.

CARRIED

C. Zanchetta rejoined the meeting.

**RN(EC) DRUG,  
LABORATORY AND  
DIAGNOSTIC TEST  
LISTS**

Council was reminded that the lists of drugs, laboratory and diagnostic tests that can be prescribed by nurse practitioners are updated annually to keep up to date with first line treatments.

The *Health System Improvements Act* has amended the *Nursing Act* to allow the articulation of "categories" in addition to individual drugs. The College will be exploring this option in collaboration with the other Colleges that now have this capability.

The proposed amendments were circulated with the summer edition of *The Standard*, and Council reviewed a report on responses.

**COUNCIL MINUTES – September 26, 2007****MOTION 12**

Moved by R. Woods, A. McKenzie,

That Council approve amendments to Schedule 2 and Schedule 3 of Ontario Regulation 275/94, as amended to Ontario Regulation 131/07 and 433/07 under the Nursing Act, 1991 ("General Regulation"), as set out in Attachment 1, on the understanding that each addition, deletion and revision to each of the Schedules shall be considered an amendment which has been approved by Council independent of the other amendments.

And that Council directs that the amendments be forwarded to the Ontario Ministry of Health and Long-Term Care with a request that the Government take such action as shall be required to amend the General Regulation as well as such other Statutes and Regulations, if any, as may be required to allow Registered Nurses in the Extended Class to prescribe and administer the drugs referred to therein.

CARRIED

**MOTION 13**

Moved by C. Genereux, seconded by M. McGinn,

That Council asks the Ontario Ministry of Health and Long-Term Care to request that the Ontario Government take such action as shall be required, including amending Statutes and Regulations, to allow Registered Nurses in the Extended Class to order the laboratory and diagnostic tests referred to in Attachment 2.

CARRIED

**COMMITTEE REPORTS**

M.A. Murray congratulated the Chairs of statutory committees on their election:

Client Relations	F. Bari
Complaints	C. Zanchetta
Discipline	L. McInerney
Fitness to Practise	M. McGinn
Quality Assurance	K. Cook
Registration	G. Isgro-Topping

Semi-annual reports of the statutory committees had been circulated to Council for information.

**EXECUTIVE DIRECTOR  
UPDATE**

K. McGovern highlighted the process improvements and resource alignment review of the incapacity program. She noted that, despite increasing volumes, the time to complete health inquiries has been reduced from 17 to 11 weeks.

**COUNCIL MINUTES – September 26, 2007**

A. Coghlan informed Council that the College has responded to 35 questions related to the Minister's referral regarding scope of practice for Nurse Practitioners. The College met with HPRAC on September 20<sup>th</sup> to respond to specific questions regarding the role of Nurse Practitioners and quality assurance for Nurse Practitioners. HPRAC will be requesting submissions from other stakeholders in the near future and is planning public hearings in the beginning of November. HPRAC's recommendations are due March 2008. As HPRAC receives submissions from others and input from the public hearings, CNO anticipates being asked for further clarification.

HPRAC's mandate includes monitoring patient relations programs and Council was informed that HPRAC has undertaken a review. Council members received a summary report on key College accomplishments in relation to patient relations that the College provided to HPRAC. The next stage of the review includes interviews with individual colleges and College completion of a survey on the framework for patient relations programs. The completed survey will be shared with Council.

Council was informed that on-line renewal will be available from October 24. Council members were asked to encourage nurses to use on-line renewal, which significantly enhances individual nurses' experience with renewal.

A. Coghlan presented an overview of the regulatory role in health human resource planning, including: providing access to timely and accurate data, providing fair and efficient registration processes, supporting nursing in meeting standards, and participating in policy discussions.

**EXECUTIVE  
COMMITTEE**

Council members received reports of the Executive Committee meetings of June 8, July 28, August 30 and September 20, 2007.

**MOTION 14**

Moved by R. Woods, seconded by C. Zanchetta,

That Council ratify the appointment of G. Cucchi to the Discipline Committee until June 2008.

**CARRIED**

**FINANCE COMMITTEE**

D. Norling highlighted the report of the Finance Committee meeting of September 21, 2007. The Financial Statements for the eight months ended August 31, 2007 had been circulated. It was noted that due to the efforts of management and staff, it is estimated that the year-end deficit will be about \$1 million as compared with \$2.6 million predicted in the 2007 budget.

**MOTION 15**

Moved by S. Brewer, seconded by C. Ritchie,

That the unaudited Financial Statements for the eight months ended August 31, 2007 be approved.

**CARRIED**

