

# QA Program Learning Plan form

## Collection of Personal Information

Please review the *Privacy Code* on the College's website ([www.cno.org/privacy](http://www.cno.org/privacy)) to understand how your personal information will be used.

Name \_\_\_\_\_ Registration Number \_\_\_\_\_

QA Year \_\_\_\_\_ Class \_\_\_\_\_

Current Practice Setting \_\_\_\_\_ Client Population \_\_\_\_\_

### Learning Needs

What learning needs did I identify through Practice Reflection? Don't forget to review your learning needs with a colleague to get their input.

To identify your learning needs, reflect on your practice, changes to legislation and your practice setting. The areas where you can improve are your learning needs. Need help to reflect? Use the College's Practice Reflection worksheet.

### Learning Goal #1

My goal must be based on my learning needs and be specific and measurable.

After you have created your learning goal, review and choose a practice document (practice standard or guideline) that relates to your goal. Choose a practice document:

### Goal #1: Activities and Timeframes

How am I going to achieve my goal? Identify a minimum of three (3) specific learning activities with timeframes/timelines in the current year.

### Learning Goal #2

My goal must be based on my learning needs and be specific and measurable.

After you have created your learning goal, review and choose a practice document (practice standard or guideline) that relates to your goal.

Choose a practice document:

### Goal #2: Activities and Timeframes

How am I going to achieve my goal? Identify a minimum of three (3) specific learning activities with timeframes/timelines in the current year.

### Learning Goal #3 (applicable to NPs only)

My goal must be based on my learning needs and be specific and measurable.

Your learning goal must be based on the change in NP scope of practice related to controlled substances. For example, prescribing controlled substances to your clients or understanding the unique risks associated with substance misuse or diversion.

### Goal #3: Activities and Timeframes

How am I going to achieve my goal? Identify a minimum of three (3) specific learning activities with timeframes/timelines in the current year.

**How do my learning goals support my commitment to continuing competency?**

How does my learning relate to the competencies of my practice?

Continue to maintain and update your Learning Plan throughout the year.

**Evaluation of changes/outcomes to my practice**

What did I learn?

What impact has my Learning Plan had on my practice?

You can print your Learning Plan for your records.