

## Minutes

### Present

C. Evans, Chair	A. Jewell	M. Sheculski
F. Cardile	M. Klein-Nouri	N. Thick
D. Cutler	D. Lafontaine	A. Vidovic
R. Davidson	D. LiChong	K. Wagg
T. Dion	C. Manning	D. Walia
C. Egerton	N. Osbourne James	J. Walker
A. Fox	K. Patterson	C. Ward
G. Fox	J. Petersen	T. White
D. Graystone	D. A. Prillo	H. Whittle
R. Henderson	S. Robinson	C. Woodbury
T. Holland	G. Rudanycz	R. Woodfield

### Regrets

M. MacMillan-Gilkinson	T. Perlin
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### Guest

B. MacKenzie, Hilborn LLP

### Staff

A. Coghlan	B. Knowles	S. Mills
J. Hofbauer, Recorder	K. McCarthy	C. Stanford
F. Ismail	E. Horlock	C. Timmings
D. Jones		

## Agenda

The agenda had been circulated

## Motion 1

Moved by G. Rudanycz, seconded by N. Thick,

That the agenda for the June 6, 2019 Council meeting be approved as circulated.

CARRIED

## Minutes

Minutes of the Council meeting of March 20 and 21, 2019 had been circulated.

### Motion 2

Moved by C. Woodbury, seconded by D. Lafontaine,

That the minutes of the Council meeting of March 20 and 21, 2019 be approved as circulated.

CARRIED

Council members had received minutes of the closed session held on March 20, 2019.

### Motion 3

Moved by D. Cutler, seconded by C. Egerton,

That the confidential minutes of the closed session of Council meeting of March 20, 2019 be approved as circulated.

CARRIED

## Governance Vision

C. Evans highlighted the key components of Council's governance vision, and identified what has been accomplished to date. She reported that the Governance Work Group has done some preliminary work on the future Nominating Committee and will bring recommendations to Council in the future.

Council members had received a copy of a recent report *An Inquiry into the performance of the College of Dental Surgeons of British Columbia and the Health Professions Act* by Harry Cayton (the Cayton Report). The report includes a number of recommendations for regulatory governance, which the Governance Work Group noted were congruent with Vision 2020.

Council confirmed that the governance recommendations in the report support the directions Council set in Vision 2020. It was identified that this report is another indication of the thinking that is occurring around the world on the future of regulation of professions.

It was noted that public trust is fundamental to regulation. It was identified that it is important to engage the public as changes are made and that good governance builds trust. It was also noted that while CNO is a leader with Vision 2020, CNO needs to continue to build the future and recognize that Vision 2020 is a beginning, not an end.

## 2018 Annual Report

Council members had received the 2018 Annual Report. It was identified that the approach and format are user friendly and accessible to the public. To enhance access to the information in the report, in addition to its being posted on the website, extracts from the report will be shared through social media. CNO is working on a communications plan with the public which will be shared with Council in the future.

## Motion 4

Moved by M. Klein-Nouri, seconded by N. Osbourne James,

That the 2018 Annual Report be approved for submission to the Minister of Health and Long-Term Care.

CARRIED

## Follow-up Action

Publish Annual Report on [cno.org](http://cno.org).

Submit Annual Report to Minister of Health and Long-Term Care.

Executive Director and CEO

## 2018 Audited Financial Statements

B. MacKenzie from Hilborn LLP joined the meeting to present the audited financial statements for the year ended December 31, 2018. He highlighted the purpose of the audit and noted that it is a collaboration of management, the auditors and the Finance Committee. CNO has received an unmodified opinion; the auditors believe that the statements accurately reflect CNO's financial position at year-end.

B. MacKenzie highlighted the statement of financial position. He noted that due to a fee increase for 2019, with fees collected in advance, the year-end shows a significant increase in assets. He confirmed that the surplus remains appropriate.

## Motion 5

Moved by M. Sheculski, seconded by K. Patterson,

That the audited financial statements for the year ended December 31, 2018 be approved.

CARRIED

## Practical Nurse Program Approval

C. Evans noted that there are five separate decisions. There will be a request for declarations of conflict of interest before each decision.

She reminded Council that PN program approvals are based on CNO's current process. PN programs will be approved using CNO's new process in 2020.

Programs remaining Category 1

T. Holland and A. Vidovic declared conflicts of interest and left the meeting.

## Motion 6

Moved by R. Davidson, seconded by D. A. Prillo,

That the approval status of the following practical nursing programs remain as a Category 1: Approved

<b>CAATs Institutions</b>	<b>Practical Nurse Program</b>
Algonquin College	Full Diploma
Cambrian College	Full Diploma
Canadore College	Full Diploma
Conestoga College	Full Diploma
Confederation College	Full Diploma
Durham College	Full Diploma
Fanshawe College	Full Diploma
Fleming College	Full Diploma
Humber College	Full Diploma
Lambton College	Full Diploma
Loyalist College	Full Diploma
Mohawk College	Full Diploma
Niagara College	Full Diploma
Northern College	Full Diploma
Sheridan College	Full Diploma
St. Clair College	Full Diploma
St. Lawrence College	Full Diploma

### **Program Approval using new Program Approval Process**

<b>CAATs Institution</b>	<b>Practical Nurse Program</b>
Georgian College	Full Diploma
George Brown College	Full Diploma

CARRIED

T. Holland and A. Vidovic returned to the meeting.

Change to Category 2 – Approved with Conditions

K. Wagg declared a conflict of interest and left the meeting.

## Motion 7

Moved by T. White, seconded by N. Thick,

That the approval status of the Sault College full diploma practical nursing program change from a Category 1: Approved to a Category 2: Approved with Conditions.

CARRIED

K. Wagg returned to the meeting.

Change to Category 1

K. Wagg declared a conflict of interest and left the meeting.

## Motion 8

Moved by M. Klein-Nouri, seconded by S. Robinson,

That the approval status of the Collège Boréal full diploma practical nursing program change from a Category 2: Approved with Conditions to a Category 1: Approved.

CARRIED

K. Wagg rejoined the meeting.

Program remain Category 2: Approved with Conditions

## Motion 9

Moved by D. Cutler, seconded by T. White,

That the approval statuses of the following programs remain: Approved with Conditions.

<b>CAATs Institution</b>	<b>Practical Nurse Program</b>
La Cité Collégiale	Full Diploma
Seneca College	Full Diploma

CARRIED

Program Approval: New Programs

New programs remain Category 2 until there is the needed data for full approval.

## Motion 10

Moved by A. Vidovic, seconded by N. Osbourne James,

That the approval statuses of the following programs remain: Approved with Conditions.

CAATs Institution	Practical Nurse Program
La Cité Collégiale	Full Diploma
Seneca College	Full Diploma

CARRIED

## Follow-up Action

Inform programs of approval status.  
Update program approvals on cno.org.  
Executive Director and CEO

## Baccalaureate Program Approval

C. Evans noted that in December 2018, Nurse Practitioner programs were approved using the new program approval process. CNO has now reviewed the Baccalaureate programs using the process. A. M. Shin provided a brief overview of the program approval process.

C. Evans, A. Vidovic and H. Whittle declared conflicts of interest and left the meeting. A. Fox assumed the chair of the meeting.

## Motion 11

Moved by R. Woodfield, seconded by R. Davidson,

That the approval status of the following Baccalaureate nursing education programs be:  
**Approved.**

Institution Name	Program
Brock University	Bachelor of Science in Nursing: Honours Program
Lakehead University	Bachelor of Science in Nursing Program
	Bachelor of Science Nursing Compressed Program
Laurentian University	Bachelor of Science in Nursing Program
McMaster University	Bachelor of Science in Nursing Program - Basic Stream
	Bachelor of Science in Nursing Program - Accelerated Stream

Institution Name	Program
	Bachelor of Science in Nursing Program - Post Diploma Registered Practical Nurse (RPN) Stream
Nipissing University	Bachelor of Science in Nursing Collaborative with Canadore College Program
	Bachelor of Science in Nursing Scholar Practitioner Program
	Registered Practical Nurse (RPN) to Bachelor of Science in Nursing Program
University of Ottawa	Bachelor of Science in Nursing
	Registered Practical Nurse Bridging Program
	Bachelor of Science in Nursing Second Entry Program
Queen's University	Bachelor of Nursing Science Program
	Bachelor of Nursing Science Program - Accelerated Standing Track
Ryerson University	Bachelor of Science in Nursing Collaborative Program
	Bachelor of Science in Nursing - Post Diploma Completion Program
University of Toronto	Bachelor of Science in Nursing
University of Ontario Institute of Technology	Bachelor of Science in Nursing Collaborative Program
	Bachelor of Science in Nursing - RPN Bridge Program
Western University	Western-Fanshawe Collaborative Bachelor of Science in Nursing Program
	Bachelor of Science in Nursing Compressed Time Frame Program
University of Windsor	Bachelor of Science in Nursing (includes Bachelor of Science in Nursing for Graduates of Lambton College Practical Nurse Program)
York University	Bachelor of Science in Nursing Collaborative Program
	Bachelor of Science in Nursing Compressed Program

Institution Name	Program
	Post RN for Internationally Educated Nurses Program
Trent Fleming School of Nursing (pilot participant)	Collaborative Bachelor of Nursing Program
	Compressed Bachelor of Nursing Program
	Post-RPN Bridging Pathway Bachelor of Nursing Program
University of New Brunswick at Humber College (pilot participant)	Collaborative Bachelor of Nursing Program – Regular 4 Year Pathway
	Collaborative Bachelor of Nursing Program – Second-entry Pathway
	Collaborative Bachelor of Nursing Program – Bridge Pathway

CARRIED

C. Evans, A. Vidovic and H. Whittle returned to the meeting. C. Evans assumed the Chair.

### Follow-up Action

Inform programs of approval status.  
Update program approvals on cno.org.  
Executive Director and CEO

### Key Regulatory Function – Enforcement

F. Ismail and S. Sarfin highlighted enforcement’s role in supporting safe nursing care and protecting the public. They presented the proactive work being undertaken in enforcement, including work based on learnings from the Public Inquiry into the Safety and Security of Residents in the Long-Term Care Homes System.

### Executive Director’s Report

A. Coghlan highlighted ongoing regulatory interest in Vision 2020. She noted that the College and Association of Registered Nurses of Alberta has consulted with CNO and has decided to engage in a governance review using Council’s approach of an external expert Task Force.

Council was informed that the government in British Columbia has established a bi-partisan steering committee in response to the general recommendations for health profession regulation in the Cayton Report. The steering committee is working to draft proposals on how to modernize the regulatory framework. CNO has been asked for input.

A. Coghlan and C. Evans will be meeting with the Minister of Health and Long-Term Care to discuss Vision 2020 in June and will update Council in September.

Council was informed that the final report of the Public Inquiry into the Safety and Security of Residents in the Long-Term Care Homes System will be publicly available on July 31<sup>st</sup>. CNO



has been proactively listening, learning and taking action from reviewing the proceedings of the inquiry. Council will discuss the report and recommendations in September.

Preliminary feedback on the Code of Conduct, which came into effect on February 4<sup>th</sup>, was shared with Council. New resources being developed to support nurse and public understanding of the expectations set out in the Code were highlighted.

Council was updated on the Canadian Council of RN Regulator's project regarding Nurse Practitioners. Council will receive more information in September.

Council was also informed of the work being done by Provincial Nurse Advisors on the future of nursing in Canada. A. Coghlan attended the consultation with Ontario stakeholders. The Canadian Council of RN Regulators will attend the consultation with national stakeholders.

Council received an update on the impact of the applicant portal, which launched in September of 2018. Council received information about the high level of satisfaction with the portal expressed by new nurses who are asked to complete a survey when they register. CNO will continue to monitor the effectiveness of the online portal.

Council was updated on plans for garage repairs, landscaping and elevator repairs.

### **Executive Committee**

Council members had received minutes of the Executive Committee meetings of April 25, 2019 and May 9, 2019.

### **Finance Committee**

H. Whittle presented the report of the Finance Committee meeting of May 9, 2019. She noted that as part of its review of the audited financial statements, the Finance Committee met with the auditor without staff present. Council was informed that the committee is confident that CNO's internal controls align with best practices.

H. Whittle highlighted the unaudited financial statements for the first quarter ended March 31, 2019.

### **Motion 12**

Moved by H. Whittle, seconded by C. Egerton,

That the unaudited financial statements for the first quarter ended March 31, 2019 be accepted.

CARRIED

### **Conduct and Finance Committee members**

Appointment of the members of the Conduct and Finance committees had been deferred in March to allow for another call for volunteers. Council received the recommendations of the Election and Appointments Committee.

### **Motion 13**

Moved by A. Vidovic, seconded by R. Davidson,

That the members of the 2019-2020 Conduct and Finance committees, as they appear in attachment 1 to the briefing note, be appointed.

CARRIED

### **Committee Appointments - Public Members**

The Executive appointed two new public members to statutory committees.

### **Motion 14**

Moved by T. Dion, seconded by N. Thick,

That the appointment of D. LiChong to the Inquiries, Complaints and Reports Committee and R. Woodfield to the Discipline and Registration committees be confirmed.

CARRIED

### **Social Media**

Council's Conduct By-Law identifies the importance of Council and committee members being careful when communicating on social media.

CNO is increasing its activity on social media. Staff are developing guidelines to support Council and committee members in using social media. The guidelines will be shared with Council members and there will be an opportunity for discussion in September.

### **Conclusion**

At 12:15, on completion of the agenda and consent, the meeting concluded.

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Chair