

## **PN Exam Transition Work Group**

**Meeting Minutes:** November 2, 2018

### **Attendees:**

Anne Marie Shin, Janet Anderson, Donna Rawlin, Sandy DeLuca, Mary Jane Comiskey, Lise Bonin, Wendy Ellis,

### **Regrets:**

Tania Pynn, June MacDonald

### **Welcome and Introductions**

Anne Marie Shin welcomed members to the meeting and thanked the members for volunteering to be a part of this new work group.

### **Terms of Reference**

The duration of this work group will span between 24 – 36 months, members include College of Nurses (CNO) staff and academic stakeholders. The group is accountable to the CNO Chief Quality Officer, Janet Anderson.

Meetings will be held on a monthly basis by video and/or teleconference. CNO will host an in person meeting early 2019.

### **Exam Context**

CNO continuously seeks opportunities to improve all regulatory exams and administration processes while keeping the public's interest and safety at the forefront. This means having an exam that is reliable, valid and secure. CNO and BCCNP (British Columbia College of Nursing Professionals) will be collaborating to develop and implement a regulatory practical nurse exam for implementation in 2022. CNO and BCCNP will be working with the National Council of State Board of Nursing (NCSBN) on a new exam. [See further details here.](#)

### **Steps in Developing the Exam**

Over the next three years, there will be many activities that need to take place to implement the exam by 2022. The first two activities that will take place over the next six months are: the revision of the RPN Entry to Practice (ETP) Competencies and a practice analysis.

Both of these activities will require stakeholder consultation. The ETP Competency revision is being led by the CCPNR (Canadian Council of Practical Nurse Regulators). The current national LPN ETP's will serve as the foundation for these revisions. Engagement activities and processes will be outlined in the upcoming meetings. The practice analysis will require nurse leader interviews and a panel of nurses to agree on job activities of a new practical nurse. The practice analysis will entail a 2 day panel as well as a survey to validate the activity statements. The recruitment process for the panel is starting on November 2<sup>nd</sup> with the goal to recruit the 6 panel members from Ontario by November 19<sup>th</sup>. 6 members from BC will also be recruited by BCCNP. The contact person for this volunteer process is Donna Rawlin, Education Consultant.

### **Stakeholder Engagement**

A comprehensive stakeholder strategy was presented and articulated in the presentation. Discussion around the importance to continue with engagement and collaboration activities will be key for a smooth exam transition. CNO has also developed an Academic Reference Group 2 years ago. This group discusses items that pertain to regulatory and education matters.

[Academic Reference Group](#)

In addition to engagement in the Academic community, CNO has established an Employer Reference Group to create a forum for discussion items of mutual interest related to regulatory work. Two subgroups have recently been established, Long Term Care and Multisector.

[Employer Reference Group](#)

### **Questions and next steps**

A confidentiality agreement was sent to members which should be signed and returned to Anne Marie Shin. Members are also asked to confirm their consent to allow their names to be posted on the CNO website as members of the PN Transition working group.

A Doodle Poll will be sent to identify a date for the December 2018 meeting. 2019 meetings will then take place at a standard time each month.